

# Soleyma Theilmann Gohr

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## SKILLS AND CERTIFICATIONS

- WHMIS / GHS 2015
- First Aid Training and CPR (C level) – 2021 to 2024
- AODA Training, 2022
- Adobe Suites
- Problem Solving
- Digitization
- Organization
- Metadata
- Cataloging
- Research
- Records management

## LANGUAGES

- English | native
- French | advanced
- Latin | intermediate
- Ancient Greek | intermediate
- Arabic | elementary

## EXPERIENCE

**MEMBER/TRANSLATOR** **Jul 2023 – Present**

**EMP/PEM Canada | Canada**

- Participated in meetings to discuss projects and next steps
- Assisted in translating documents, messages, and other communications from English to French
- Collaborated with other organisations for French language events
- Aided in the recruitment of new EMP/PEM members by promoting our media through multiple platforms, attended meetings about who to interview, and with who to hire

**COLLECTIONS MANAGEMENT** **Oct 2023 – Feb 2024**

**ASSISTANT**

**Art Gallery of Northumberland | Cobourg, Ontario**

- Assigns accession numbers, complies accession records, classifies, and physically numbers Gallery works of art and artefacts
- Performs data entry and filling of donor recognition letters, gift forms, donor cards, catalogue records, and other documentation
- Manages and assures accuracy, security, and intellectual integrity of collection records
- Conducts regular inventories of collections and performs reconciliation with the records
- Evaluate current practices, stay current with professional standards, and develop new practices in collections management and care
- Performs simple, appropriate cleaning of art and artefacts and seeks advice from a professional conservator for all other conservation needs
- Oversees development, maintenance, security, and upgrades of collections database
- Provide research on artefacts, along with their retrieval and preparation of art and artefact information
- Assisted in creating social media posts
- Assisted with education and gallery events

**INTERN** **May 2023 – May 2023**

**Art Gallery of Peterborough | Peterborough, ON**

- Provided research on juried exhibits, oral history projects, and artists for CCPERB applications and the curator's projects
- Assisted with the organisation and leading of tours and summer camps
- Assisted with the creation of exhibitions, from plinths to label creations, and ensuring artists delivered their works to the Art Gallery for the Kawartha Autumn Studio Tour
- Helped with the promotion of July's Family Sunday activity, and promoting the art gallery in Lakefield and Peterborough
- Assisted with preparations, set up, take down, and duration of public events and annual general meeting
- Updated list of artists in Peterborough and its area, where they were located, and if they had a writeup on the art gallery's website
- Assisted with condition reporting of artworks and with certificates of authentication
- Assisted front desk with sign changes, adding price tags to new items, and preparing bios to give to visitors
- Typed out transcripts of interviews done by the curator with a local artist, and pulled quotes from a documentary for a future project
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**INTERN** **May 2022 – Aug 2022**

**Sheikh Faisal bin Qassim Al Thani Museum | Al-Shahaniya, Qatar**

- Helped to identify fossil bones, then provide their Latin names before creating their labels
- Uploaded and recorded artefacts from the museum's natural and human history sections, and uploaded them onto MuseumSense (their database)
- Researched information to update the Palestine Room, specifically on Palestinian embroidery, Palestinian house keys, al-Nakba, and Palestinian oil lamps
- Helped the education department when two school groups came to visit the museum in the learning space
- Wrote for the museum newsletter about the programme
- Organised artefact photos so they could be uploaded onto MuseumSense by renaming the photos to the artefact number, and then uploading them
- Helped to do last-minute preparations for the Georgian exhibition, and then helped with the tour with the Georgian Prime Minister and his delegates
- Wrote a spark text for the museum on the Palestinian house keys
- Returned an artefact to the Syrian embassy and talked to the ambassador there
- Attended monthly meetings with the museum team, and took meeting notes for one of them
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**PRESIDENT FOR GRECO- ROMAN ENTHUSIASTS AT TRENT (GREAT)** **Sep 2021 – Dec 2021**

**Trent University | Peterborough, ON**

- Assisted in the organization and leading of orientation events
- Facilitated team planning meetings on regular basis
- Set up and organised a guest lecture over Zoom, in coordination with the Programme Co-ordinator

**INTERNATIONAL FRONTLINE** **Jun 2021 – Dec 2021**

**RESPONDENT**

**Trent University | Peterborough, ON**

- Assisted in providing information to students, whether it be through emails or the front desk
- Collaborated with co-workers, and different departments, to ensure that we all had the correct information
- Organised and created FAQ templates so that students could be given information that might not be easily found

## EDUCATION

**POST GRADUATE** **Sep 2022 – Aug 2023**

**CERTIFICATE IN MUSEUM**

**MANAGEMENT AND**

**CURATORSHIP**

**Fleming College | Peterborough, ON**

**FUTURE MUSEUM LEADERS** **Jan 2022 – Jan 2022**

**British Council Qatar | Doha, Qatar**

- Future Museum Leaders: Introduction to Education and Outreach

**ANCIENT GREEK AND ROMAN** **Sep 2018 – Dec 2021**

**STUDIES**

**Trent University | Peterborough, ON**

- Bachelor of Arts degree – Ancient Greek and Roman with a minor in History and option in Pre-modern Studies
- Presented a paper at the department of Ancient Greek and Roman Studies' annual symposium

**HIGH SCHOOL DEGREE** **Aug 2014 – May 2018**

**American School of Doha | Doha, Qatar**

- HS degree from the American School of Doha (Qatar)
- Recipient of the John Philip Sousa Band Award in recognition of outstanding achievement and interest in instrumental music
- First Place award for school's Jazz Band in Qatar National Music Competition (prize included studio recording session for band)
- Environmental Science Award
- Nomination for Ambassador's award

## CERTIFICATES & COURSES

Canada Museum Association: February 2024

- Moved To Action Module 4: Indigenous Engagement and Partnership: Building for Tomorrow
- Moved To Action Module 5: Repatriation: More Than Giving Back
- Moved To Action Module 6: Empowering Small Museums: Strategies for Successful UNDRIP Support

Canadian Museum Association: June 2024

- 2SLGBTQ+ Diversity & Inclusion – Creating a Welcoming and Accessible Workplace